



Books Purchasing Guidelines

In consideration of the current COVID-19 Pandemic climate, Pacific Bookstores would like to propose the following procedures for the year end books sale to all our valued customers to ensure a smooth and pleasant purchase experience.

We strongly encourage parents to make their purchase via our online platform (<https://www.pacificbookstores.com>) On-site purchase of books is strongly discouraged to ensure Safety Measure Management due to Covid-19. This platform will enable you to purchase with the option of Home Delivery or Self-Collection.

The online portal for books ordering will be launched on 3rd November to 15th December 2023 and 16th December to 27 December 2023 (for Sec 1 only)

DATE	DAY	DESCRIPTION	TIME
20/11/2023	Monday	Self-Collection for Online	9am to 3 pm
21/11/2023	Tuesday	Self-Collection for Online	9am to 3 pm
23/11/2023	Thursday	Self-Collection for Online	9am to 3 pm
24/11/2023	Friday	Self-Collection for Online	9am to 3 pm
25/11/2023	Saturday	Self-Collection for Online	9am to 12pm
27/11/2023	Monday	Self-Collection for Online	9am to 3 pm
28/11/2023	Tuesday	Self-Collection for Online	9am to 3 pm
30/11/2023	Thursday	Self-Collection for Online	9am to 3 pm
01/12/2023	Friday	Self-Collection for Online	9am to 3 pm
04/12/2023	Monday	FAS Collection	9am to 3 pm
05/12/2023	Tuesday	FAS Collection	9am to 3 pm
06/12/2023	Wednesday	FAS Collection	9am to 3 pm
11/12/2023	Monday	Self-Collection for Online	9am to 3 pm
12/12/2023	Tuesday	Self-Collection for Online	9am to 3 pm
13/12/2023	Wednesday	Self-Collection for Online	9am to 3 pm
14/12/2023	Thursday	Self-Collection for Online	9am to 3 pm
15/12/2023	Friday	Self-Collection for Online	9am to 3 pm
21/12/2023	Thursday	For Sec 1 Only	9am to 3 pm
22/12/2023	Friday	For Sec 1 Only	9am to 3 pm
23/12/2023	Saturday	For Sec 1 Only	9am to 12pm
26/12/2023	Tuesday	Self-Collection for Online	9am to 3 pm
27/12/2023	Wednesday	Self-Collection for Online	9am to 3 pm
28/12/2023	Thursday	Self-Collection for Online	9am to 3 pm

Please refer to our online website for more information on the available dates for Home Delivery & Self-Collection.

Bookshop is closed on every Sunday and Public Holiday.

HOME DELIVERY and SELF COLLECTION

- 1) Visit our website (<https://www.pacificbookstores.com>)
- 2) Go to 'Register / Login' on the top right hand corner
- 3) All **NEW** customers will need to create and register for an account



- 4) Upon logging in, customer are required to fill up the below fields to proceed for purchase
 - 1) Select Education Level
 - 2) Select School
 - 3) Select Student Level (Next Year)
 - 4) Mother Tongue

Select Below

Select Education Level ▼

Select School ▼

Select Student Level (Next Year) ▼

Select Mother Tongue ▼

Entitle for FAS? ▼

Financial Assistance Scheme (FAS) Code

- 5) Select Shipment Mode

Step 1 : Select Shipping Mode

Self Collection

Home Delivery

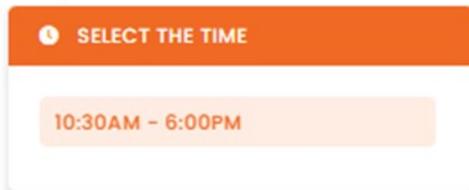
Step 2 - Select 'Date'

SELECT THE DATE

SEPTEMBER 2021 >

MON	TUE	WED	THU	FRI	SAT	SUN
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26

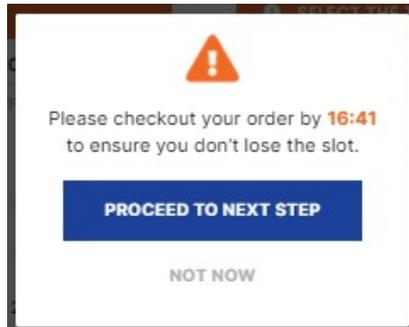
Step 3 - Select 'Time'



Step 4 - 'Click Next Step'



Step 5 – Complete your order and checkout before the session expires within the 60 minutes.



- 6) Booklist will be shown and customer are required to **uncheck** the items that **'YOU DO NOT WANT TO PURCHASE'**. When you have completed selecting all your textbooks and stationery, proceed to click **'Next'**

Exercise Book & Compulsory Items

Select All Clear All

LABEL : Art PUBLISHER : NA ACSP 80IBS Drawing Block	SGD1.80	- 1 +	<input checked="" type="checkbox"/>
LABEL : Art PUBLISHER : NA ACSP 80IBS Drawing Block	SGD1.80	- 1 +	<input checked="" type="checkbox"/>
LABEL : Art PUBLISHER : NA ACSP 80IBS Drawing Block	SGD1.80	- 1 +	<input checked="" type="checkbox"/>

[NEXT >](#)

- 7) When you arrive at the 'Purchase Details' page, check that all your items are correct. If all items are correct, click on proceed to next step.

Purchase Details

Cart #1 [Edit](#) [Remove](#)

SCHOOL NAME : Anchor Green Primary School
STUDENT LEVEL : PRIMARY 1
MOTHER TONGUE : Chinese

BOOK NAME ACSP 80IBS Drawing Block	SGD 1.80	×
BOOK NAME ACSP A3 20 Pocket - My Art Portfolio	SGD 8.50	×
BOOK NAME Pilot Twin Permanent Marker Black	SGD 1.50	×
BOOK NAME Bostik Glue Stick 8g	SGD 1.20	×
BOOK NAME A3 Art Bag	SGD 7.50	×
BOOK NAME A4 Whiteboard Set	SGD 4.60	×

Order Summary

Home Delivery 18 September 2021 10:30AM - 6:00PM

Subtotal SGD49.00

Total SGD49.00

Please checkout your order by **9 September 2021, 4:44 PM** to ensure you don't lose the slot.
Time remaining : **49 minutes 0 seconds**

[PROCEED TO NEXT STEP](#)

[Add New Cart](#)

- 8) For Home Delivery option, customer will need to fill the shipping information. A shipping/delivery charge of \$14.60 will be added. Select your preferred mode of payment: Credit Card / PAYNOW and click 'Place Order Now'

Shipping Address

Postcode Unit No. Do not have Unit No.

Address 1

Address 2

Singapore

Payment Method

PAYNOW

Credit Card

A processing fee of 1% will be charged for using credit card.

Order Summary

Subtotal	SGD 88.70
Shipping	SGD 14.60
Total	SGD 103.30
Inclusive GST (8%)	SGD 7.65

Enter promo code **APPLY**

I agree to the terms & conditions

Place Order Now

- 9) Customer to check the ordering information is correct. Click 'Proceed to Payment' to checkout

Order Summary

EDUCATION LEVEL: **Primary**

SCHOOL NAME: **Ai Tong School**

ORDER NO: **PBS1000872**

FIRST NAME: **U**

CONTACT NUMBER: **22223333**

PAYMENT METHOD: **PAYNOW**

ORDER STATUS: **Pending**

STUDENT LEVEL: **PRIMARY 1**

MOTHER TONGUE: **Chinese**

LAST NAME: **Ac**

EMAIL ADDRESS: **a**

ORDER DATE & TIME: **19 September 2023, 13:22**

Delivery Info

Delivery Method: **Home Delivery**

Delivery Date: **26 September 2023**

Delivery Time Slot: **9:00 AM - 6:00 PM**

Order Summary

Subtotal	SGD 88.70
Shipping	SGD 14.60
Total	SGD 103.30
Inclusive GST (8%)	SGD 7.65

Proceed To Payment

- 10) For Credit Card payments, you will have to complete your credit card / debit card details

PACIFIC BOOKSTORES PTE.LTD

Secure payment

Card number *

Expiry month * Expiry year *

MM YY

Cardholder name *

Security code * 3 digits on back of your card

Order details

Order for PBS10006039

TOTAL SGD: \$20.20

The next screen you see may be payment card verification through your card issuer.

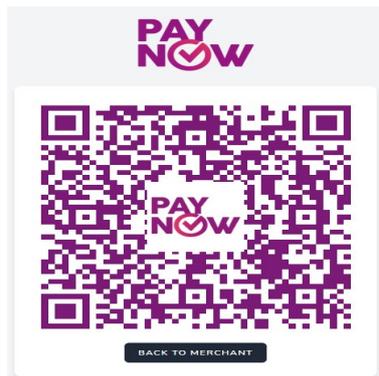
[Cancel](#) [Pay now](#)

11) For PAYNOW payments, please scan the QR code to proceed for payment.

Step 1. Login to your banking app

Step 2. Select Scan & Pay on your banking app

Step 3. Scan QR code using banking app to make payment.



* All images are for illustration purposes only

11) You will receive a confirmation email once you have successfully made your payment. An invoice will be attached together with your confirmation email. Alternatively, you may also print your invoice from Pacific Bookstores website under your User Account → Orders.

12) All purchases are final and no cancellation. No refund allowed and only exchange will be entertained within 7 days upon purchase.

13) We strongly encourage customer who has opted for self collection to adhere to the selected collection date and time. This will help us to manage the queue/crowd and follow closely to the safe distancing measures.

14) Customer service contact

Hotline: 69298012 (9am to 5pm, Monday to Friday)

Email: sales@pacificbookstores.com